

CAREER OPPORTUNITY

Narayani Development Bank Limited (NDBL) invites application from highly competent, self-motivated, skilled, dynamic and result oriented qualified Nepalese citizen who have passion to excel in banking sector for the following positions for its Central office and different branches:

Head – Compliance/Risk Department: Few (Position: Officer Level)

Work experience and other criteria:

- Minimum Bachelor's Degree in Management. Chartered Accountant, Semi Chartered Accountant, ACCA from a recognized university will be preferable.
- Should have 5 year's banking experience and currently working at least immediate lower position at any of the BFIs having good command & knowledge on General Banking Practice, Account Operations, CBS operations & NFRS and Bank's Financial Statement preparation.
- Age not exceeding 40 years for Officer Level as on application deadline.
- Priority shall be given to the local candidates having Driving License.

Head - Legal Department: 1 (Position: Officer Level)

Work experience and other criteria:

- Minimum Bachelor's Degree in Law with advocate License holder, Master's Degree will be preferable and age shall not exceed 40 years as on application deadline.
- Should have minimum 5 years banking experience and should have knowledge of Operation Department or as Branch Manager and currently working at least immediate lower position at any BFIs.
- Should have good knowledge in current Provisions, Practice, Act, Rules & Regulations, and NRB Directive.
- Priority shall be given to the local candidates having two wheeler's driving License.

Branch Manager: Few (Position: Supervisor/Officer Level)

Work experience and other criteria:

- Minimum Bachelor's degree (preferably Master's Degree) in management from a recognized university.
- Minimum 3 to 5 years' Banking experience in relevant field and currently working in at least immediate lower position in any A, B or C class bank and financial institution and must have sound knowledge of credit & Branch operations.
- Age not exceeding 40 years as on application deadline.
- Priority will be given to the local candidates having 2 wheeler driving license.

Assistant: Few (Position: Assistant Level)

Work experience and other criteria:

- Minimum +2 (Preferably Bachelor's Degree) in management from a recognized university.
- Minimum 2 years Banking experience for Assistant Level in relevant field and currently working in at least immediate lower position in any A, B or C class bank and financial institution.
- Applicant should have sound knowledge in Purni Software.
- Must have knowledge of hardware, networking and SQL for IT Assistant.
- Knowledge to handle mobile banking, IPS for IT Assistant.
- Age not exceeding 35 years as on application deadline.
- Must be fluent in English language both written and spoken.
- Priority will be given to the local candidates having 2 wheeler driving license.

Eligible interested candidates are requested to send your application, CV along with PP size photo, copies of Academic Certificates/work experience to email id: vacancy.ndbl@gmail.com not later than 05:00 PM on **10th September, 2025** stating clearly the position applied.

Only shortlisted candidates will be called for further process. The Bank reserve the right to reject any or all applications without assigning any reason whatsoever. Phone calls will not be entertained.



नारायणी डेवलपमेन्ट बैंक लि.

Narayani Development Bank Ltd.

“नेपाल राष्ट्र बैंकबाट ‘ख’ वर्गको इजाजतप्राप्त संस्था”



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